

7 Days to an Orderly Kitchen

Day 4: Small Appliances

Before you start

- Clear a surface where you can sort and organize.
- Have your donate box handy

Purge

- Examine each item, and make a decision:
 - Do you use it? If not, donate it.
 - Does it serve the same function as another appliance? If so, keep only one.
 - Do you have room for it? If not, consider a smaller option.
 - Trash broken or stained items.

Separate

- Create three piles
 - Daily or multiple times/week use
 - Used between weekly and once/month
 - Less than monthly use

Store

- Items that are used daily or multiple times/week can be stored on your countertop near where you use them.
 - If you prefer a clear countertop, make sure these items are stored near where you use them.
- Items that are used between weekly and once/month, store in your kitchen cabinets.
 - Try to store near the location that you normally use the appliance.
 - Store lids upside down inside of crockpots allowing them to stack.
 - For appliances with multiple parts or attachments, store together in a container
- Items that are used less than monthly, store elsewhere
 - If you have a pantry, upper or lower shelves are a good option.
 - If you don't have a pantry, another option is a garage cabinet.

Finish up

- Relocate things that go elsewhere, and pack the donate box in your vehicle.
- Enjoy your newly organized area!