

7 Days to an Orderly Kitchen

Day 6: All the “Other Stuff”

Paper

- Create a [paper processing system](#)
- Consider a mountable bin or a basket for your countertop to stash all incoming paper
- Designate a place for incoming mail and magazines – mountable magazine rack is a great option
 - Review your magazine subscriptions and limit to what you really love.
- Consider a staging bin for recycling items where you can immediately put junk mail, etc.

Junk Drawers

- Remove all items from the drawers
- Examine each item, and make a decision:
 - Donate duplicates and things you don’t use but are in good condition.
 - Trash broken, stained or dirty items.
 - Set aside items that you want to keep but go elsewhere in your kitchen or house.
- Use small organizers (repurpose small boxes or containers if you don’t want to purchase new)
- Group like items together
- Create a kitchen binder for coupons, gift cards, and takeout menus

Cabinets of Miscellany (Picnic items, lunch boxes, pet supplies, paper goods, etc.)

- Remove all items from the cabinet
- Examine each item, and make a decision:
 - Donate duplicates and things you don’t use but are in good condition.
 - Trash broken, stained or dirty items.
 - Set aside items that you want to keep but go elsewhere in your kitchen or house.
- Group like items
- Store rarely used items in the back
- Consider additional tiered shelves or using mountable racks on inside of cabinet doors
- Group like items together
- Remove items from original packaging and store in bins for easy access (straws, plastic flatware, etc.)
- Use a lazy susan to increase accessibility
 - Use sticky tac to adhere containers to lazy susan so they don’t fall off when spun

Under Sink Storage

- Use clear plastic bins to separate items
- Consider installing shelving
- Consider installing a towel rack on the inside of the door.
- If you no longer need your house baby-proofed, consider removing child latches.

Pocket Emptying Area

- Invest in a charging station with additional compartments for things like wallets, keys, change, etc.
- Keep coin banks and a pencil cup nearby
- Consider an additional small organizer for small papers like business cards, notes, etc.

Finish up

- Pack the donate box in your vehicle.
- Enjoy your newly organized area!